

## Green Shield

# Scholarship Program (Dependent tuition allowance)

## Eligibility

- (NEW Effective September 25th, 2023) Benefits under the Scholarship program are eligible for employee's after the **first of the 13th month following the date of company seniority** and will be continued into retirement provided the employee is at least 55 years of age and has 10 or more years of company seniority as of their last day worked.  
**This benefit will remain in effect as long employee's dependent health care benefits remain.**

Benefits will be made available to all active employees, retiree's and surviving spouses with dependents as defined in our collective agreement and who are enrolled for health care benefits. Providing the dependent is a secondary school (i.e. high school) graduate and has been accepted and paid for **full-time attendance** at a post-secondary or post-graduate **degree/diploma** program at a **publicly funded accredited** Canadian or U.S. university or community college.

## Plan Maximum benefit

- Scholarship payments will be granted in amounts up to **\$1300.00** per year for each eligible dependent child (benefit year begins September 1 and ends August 31).

## Reimbursement

- The starting date will determine the benefit year in which the payment will apply.
- Green Shield will send a statement to each employee, retiree or surviving spouse indicating the amount that was refunded.
- Reimbursement of the Scholarship tuition allowance is taxable as income for the **Dependent student** claiming the benefit and as such is subject to federal and provincial taxes. The dependent student will be issued a T4A from Green Shield prior to March.  
**Example:** (If your dependent student was in receipt of a Scholarship tuition benefit in the 2024 calendar year, they would receive a T4A from Green Shield prior to March 2025 so the dependent may claim the benefit in their 2024 Income Tax Return)
- If both parents are hourly Ford employees, they may fully co-ordinate their claims for the Scholarship tuition allowance benefit. Co-ordination may be used only for tuition fees.
- For active employees and retirees, once Green Shield has approved your child for the Scholarship tuition allowance, you will receive the reimbursement in the form of a cheque from Green Shield.

## What's not covered?

- Funds remaining in one year will not be carried over to the next.
- The program benefit will not cover the cost to room and board, books, incidental fees, student union membership or supplies.
- Full-time Dependent students enrolled in Certificate programs at an accredited college or university are not eligible for a benefit under this plan.
- Eligible dependent children enrolled in correspondence at an accredited college or university are not considered in full-time attendance by the program and therefore are not eligible for a benefit under this plan.

## Applying for Scholarship tuition allowance

- Send the **original Green Shield Scholarship program for dependent children form**, include dependent students Social Insurance Number, the **original paid fee statement (proof of payment), the Childs study status (proof of FULL TIME), the amount paid for both tuition and fees** (breakdown of fees showing tuition cost) to Green Shield for reimbursement. Note: Online "Student Accounts statements" from university/college websites are acceptable if they provide the required information above.
- You may find **Green Shield Scholarship program for dependent children forms** at [www.greenshield.ca](http://www.greenshield.ca), in the Union Benefit Office, Personnel services or Human Resources.
- Note: GSC Scholarship Tuition Allowance applications will only be processed after dependent student starts program and has paid at least first semester of tuition cost.